

Country Walk Cluster Annual Meeting
October 2, 2010, 2:00pm

Board members present: Nicole McGee, Jitin Singhal, Kelly Daly, Erin Trager
Residents count: 10 households represented

Quorum achieved at 2:15 pm

AGENDA

Open Forum

Call to Order

Director Presentations

President's Presentation (Nicole McGee)

- Introduction of current Officers
- Notice of election given
- Architectural standards/covenants are being updated.
- Landscaping: several dead trees (storm damage) have been taken down and mulched to provide erosion control in various areas around the Cluster which would not support grass/sod.
- Tot lot was re-mulched.
- Leaf pickup will be scheduled for late November; notice will go out via the listserv and the website (<http://www.countrywalkcluster.com>).
- By-laws were revised this past year and passed by residents. Of particular note was the establishment of due process rules designed to protect the Cluster HOA if legal action is required.
- Speed and No Parking signs replaced.
- Problem of residents not using trash bins (provided by AAA or their own) raised; animals are getting into the bags and spreading trash which AAA is not obligated to pick up. Danger of attracting wild animals was also discussed. Erin Trager reported that previous problem of cigarette butts littering seems to have abated.
- Double parking identified as a problem, particularly on SWD. Resident asked about towing policy and practice. Board will work on clarifying the policy as to whether individual residents or only Board members can request towing service. Former Board member discussed use of a password with previous company to avoid unauthorized towing.

Treasurer's Presentation (Jitin Singhal)

- The audit for 2009 is currently underway.
- All previous audits are complete. Resident asked about the scope of the audits; auditors review that budgeting and payment/reimbursement processes are valid and followed, financials and balance sheets are in order.
- Reserve Fund study was last done in 2007-2008; a study is required every five (5) years. Interest on overall investments is approximately 5%, which was recognized as very good by the residents given the current economy/market.
- Balances are adequate for expenses that have been budgeted.

- Legal costs for 2010-2011 should be reduced because fewer foreclosures are anticipated; the bylaws revision will also result in reduced legal costs.
- No rate increase for homeowners is anticipated for 2010-2011.

Approval of 2009 Annual Meeting Minutes

- Motion made by Kim Ethier, seconded and minutes approved.
- Issue raised of whether Annual Meeting minutes should be approved a year later or after the Annual Meeting at the next Board meeting.

Proof of Notice

Confirmation of Quorum

Board Nominee Presentations & Election of Directors

- Three (slots) are open for 2010-2011. Two are for 3 year terms; 1 is for a 2 year term (to fill Melissa Utzinger's slot).
- Identified nominees were Jitin Singhal, Kelly Daly and Erin Trager. Additional nominees were called for; no one was nominated. Each nominee made a brief statement regarding their background.
- Motion made to vote by voice acclamation, seconded and approved.
- All three elected to the Board.
- Board positions will be voted upon at the next quarterly Board meeting.

Other

- A call was made for volunteers for a social committee, particularly for Halloween. In addition to youth/family-focused events, there was a suggestion that there could also be events geared towards adults.
- Residents were also asked to volunteer to work on the architectural standards committee. The following residents signed up: Kelly Daly, Mike Schiavi, Nancy Classen, Bret Lansdell, Tony Scuderi and Erin Trager. First topic will most likely be doors.

Adjournment

Homeowner Comments/Questions

1. Some residents on Sierra Woods Court raised issue of cars speeding on the court and asked for consideration of a speed bump or some similar measure as there are many young children on SWC. Pros and cons were discussed, including problems experienced with the speed bump on Sierra Woods Drive. Board will research seasonal options to avoid icing problem experienced with the existing speed bump on SWDrive.
2. Resident questioned whether mulching service was available through the landscaping contract; it is not. Kelly Daly volunteered to check with Reston Association to see if they offered mulching service.

3. Communication to residents discussed. Currently communication comes through one or more methods: hard copy newsletter, the Country Walk Yahoo group (found at <http://groups.yahoo.com/group/countrywalk/>) which sends messages via email and are posted to the Yahoo Group website (can be configured by each user), and the Country Walk Cluster website (<http://www.countrywalkcluster.com>).